

NWUPC e-Bulletin AUGUST 2022

NWUPC

*Delivering value through
responsible procurement*

A monthly round up of NWUPC news; with Category Group updates, framework information and upcoming events for NWUPC Members.





Induction and Refresher Session

20th September 2022 @10am

NWUPC Ltd want to ensure that all stakeholders are given the opportunity to understand our company, our values and our strategic aims. Covering all aspects of NWUPC on Tuesday 20th September 2022 we hope to give you a more rounded experience of who we are as a company, how using NWUPC can benefit you and your institution, and an overview of our Framework Agreements. [Join us online](#) for an interactive overview of the benefits and services available through NWUPC. This session will be great for new members and a useful refresher for existing members.

Overview of NWUPC Ltd

- Brief History of NWUPC
- Company Structure
- Vision, Aims & Objectives
- Values

National Collaboration

- UKUPC
- JCG
- National Comm
- National Systems

Category Group Process and Information

- Category Groups
- Terms of Reference of Category Group
- Terms of Reference of Category Group Members
- Members Pack
- Meeting Structure/Composition & Aims
- Meeting Schedule/Venue

Communications

- Website – Registrations
- Newsletters, EConnect
- Twitter, LinkedIn

Overview of Framework Agreements

- Framework Agreement
- Suppliers
- Award Process/Retenders
- Tender Working Party
- HEC

Our next induction session will be held on:

Tuesday 20th September 2022 from 10am – 11am - [REGISTER HERE.](#)

The event is open to any staff member involved in purchasing through NWUPC Frameworks. At the session there will also be the opportunity to [meet members of the NWUPC team.](#)

Please inform any colleagues who are new to your institution and you feel will benefit from attending.

NWUPC Members have access to high-quality CIPS training which has been uniquely contextualised to the university sector, and is delivered through blended or distance learning. North Eastern Universities Purchasing Consortium (NEUPC) alongside North Western Universities Purchasing Consortium Ltd (NWUPC) are part of the [UK Higher Education purchasing consortia \(UKUPC\)](#) which comprises of 8 consortia who work together to share knowledge and best practice by supporting each other and the wider procurement community.

NEUPC is an approved Chartered Institute of Procurement and Supply Study Centre, meaning they are able to deliver high quality, competitively priced CIPS qualifications to members of the UK Universities' Purchasing Consortia (UKUPC). MCIPS qualified tutors share their extensive HE sector backgrounds and provide dedicated support to students. NEUPC has been a CIPS study centre since 2016 and is unique amongst university consortia in having staff dedicated to the development of procurement skills in member employees. Continued [successful pass rates and positive feedback](#) have recently seen NEUPC retain its CIPS Study Centre status for the 2022/23 academic year.



APPLY NOW!

If you are interested in finding out more about CIPS, the apprenticeship scheme, how to apply, or advice on speaking to your manager?

You can contact [CIPS Centre Manager Rachel Lunn](#), or download the following:

- [Student Application & Enrolment Form](#)
- [CIPS Info Sheet 2022/23](#)

TIMETABLES

- [Level 4 Advanced Diploma in Procurement and Supply 2022/23](#)

PROCUREMENT APPRENTICESHIP

If you are interested in the Level 4 Advance Diploma in Procurement and Supply, you may be interested in the Procurement Apprenticeship Scheme. You can study whilst keeping your current role, and all fees (with the exception of your CIPS annual membership fee) are covered by your institution's apprenticeship levy.

- [NEUPC Procurement Apprentices Flyer](#)
- [Differences between standard CIPS level 4 diploma and the apprenticeship qualification](#)

Further details
and FAQ's can
be [found here](#).





This year's finalists for the Green Gown Awards UK & Ireland have been announced with 4 NWUPC Member institutions chosen.

The awards emphasise an institution's role in enabling and empowering young people to tackle pressing global issues. With 84 Finalists across 15 categories, representing 51 institutions, this year's Green Gown Awards covers a large and diverse range of areas from; the Sustainability Institution of the Year Award to Student Engagement and Benefitting Society categories.

Winners will be announced at the Green Gown Awards Ceremony which will take place at Loughborough University on 8th November 2022.

4 NWUPC Members Are Green Gown Awards Finalists 2022

Reflecting on this year's submissions, Iain Patton, CEO, EAUC says "UKRI are proud to be headline sponsors of the Green Gown Awards and congratulate all the Finalists. Their work is helping us to meet the challenge of ensuring environmental sustainability is an inherent part of research and innovation excellence."

This year 4 NWUPC Members have been shortlisted in the below categories alongside Darren Axe of Lancaster University for Sustainability Champion. We wish all of the finalists good luck at this year's awards! You can find the [full list of finalists for this year's awards here](#).

2030 Climate Action:

Keele University - IT's Sustainable! : How Keele University are making their IT services more environmentally sustainable and responding to the Climate Emergency

Campus Health, Food and Drink:

- University of Chester - Ready, Reset, Reuse, Go!
- University of Worcester - The Worcester Way to a healthy campus

Next Generation Learning and Skills:

Manchester Metropolitan University - Carbon Literacy for Universities & Colleges Toolkits

Sustainability Champion: Staff:

Lancaster University - Darren Axe

The Winners of the UK and Ireland Green Gown Awards will be announced on the 8th November at Loughborough University.

BOOKINGS ARE NOW OPEN - Further details of how to book your place [can be found here](#).

10 Fast Facts



Applicants

The Awards are open to any tertiary education establishment

Get Your Efforts Recognised

Internally, externally and by students



Inspire, Motivate & Replicate

Showcasing sustainability best practice

Celebrating & Networking

With those passionate about sustainability



Run by Sector Partners

Senior representatives in tertiary education

Internationally Acclaimed

Delivered regionally across the world



International & Expert Judges

Sustainability leaders coming together

Uniting With Corporate Partners

Partnering with industry leaders



Sustainability at it's Core

Our ethos is for sustainable events

And...it's Free to Enter!

www.greengowns.org.uk

Contracting Activities

As we go into the new academic year of 2022/23 we have many frameworks at different stages of development, with new strategies, supplier engagement sessions, tender working parties and extensions taking place. We also have our first framework launch of the year for NWUPC with Fleet Solutions -Sustainable due in early October. Price increases are still coming in across the sector due to multiple mitigating factors. We have a robust process in place to challenge the suppliers and will keep Members informed of all changes.

The contracting team sadly say farewell to AV, Computing and Telecoms Category Manager Paula Lister who is leaving to pursue the next step of her procurement career. We wish her all the best. We are pleased to announce that NWUPC have undertaken a restructure to better align the company going forward. My role has evolved from Head of Strategic Procurement to the new Deputy Director at NWUPC with Sarah Dye moving from Senior Category Manager to Operational Procurement Manager. We have two new Category Managers joining us in September so further staffing updates will follow in next months e-Bulletin.

Helen Dodd-Williams
Deputy Director

NWUPC Led Agreements

If you have any questions about any of the UKUPC Frameworks then please contact us at procurement@nwupc.ac.uk.

AUDIO VISUAL

Broadcasting Equipment and Integrated Services - AVI3120 NW

This framework is due to expire in June 2023 so initial work has begun on the renewal. A member survey has been issued and includes a request for members to take part in a TWP. Framework and off contract spend is currently being analysed with next steps to include a supplier engagement session.

FURNITURE

Furniture - FFE3103 NW

Work is underway on the retender of this well utilised regional agreement. A request for tender working party participants has been issued to the Furniture Category group and Heads of Procurement.

OFFICE SOLUTIONS

Office, Computer & Library Supplies - OFF3068 NW

The framework has now entered its final year and work has already commenced on developing the project plan and time-line. There are still significant cost pressures coming through from both the office distributors and paper merchants.

Print Solutions - PRI3070 NW

The first TWP meeting was held, and the strategy document has been issued to the TWP for the first review. We hope to publish the contract notice and documents by the end of September. The current agreement has been extended until 31st December.

Promotional Merchandise - OFF3128 NW

The new strategy has been completed, and a supplier engagement session is scheduled to take place on the 22nd August. Several new suppliers have already shown significant interest in the session. All is on track for this to go live in March next year. Spend projections based on Q1-3, indicate that this agreement may reach £3m this year, which will mean it being its most successful period since this iteration was launched in 2019.

NWUPC Led Agreements



LABORATORY

High Value Laboratory Equipment (HVLE) - LAB3123 NW

The agreement has been extended into the final year, with a final expiration date of 31st July 2023. Work continues on the development of the strategy for the agreement retender and the working party have agreed that the next iteration will continue as a framework agreement.

PROFESSIONAL SERVICES

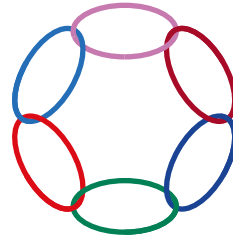
Financial Services - PFB3114 NW

Work has commenced on the retender of this agreement. The working party are in the process of finalising the strategy.

TRAVEL

Vehicle Hire, Car Club and Leasing - VEH3085 NW

The framework was extended until the end of September 2022. Its successor, VEH3137NW Fleet Solutions – Sustainable is in evaluation/moderation at present and is set to go live on October 1st 2022.



UKUPC

UK Universities Purchasing Consortia

Other Consortia led agreements

COMPUTING

Desktops and Notebooks (NDNA) – LUPC

There has been additional time required to complete evaluations and moderations, therefore a decision has been taken to extend the current framework until 30th September 2022. The new agreement is due to start on 1st October 2022.

Servers, Storage & Solutions National Agreement (SSSNA) - SUPC

SUPC will complete the moderation scores shortly with the new agreement due to start 1st October 2022.

Networking HE, Supply & Services (HENSS) - NEUPC

The SQ evaluation is currently ongoing with the ITT expected to be issued sometime before September 2022.



Other Consortia led agreements

LABORATORY

Mass Spectrometry and Chromatography Equipment - APUC

This agreement is in the process of being retendered and will go live in line with the expiration of the current agreement on 30th September 2022. The new agreement will include a lot for refurbished equipment and gas generator systems.

Life Sciences Reagents, Kits & Consumables - NEUPC

Work is underway on this new agreement which will be an amalgamation of the services currently available under MBRS, the materials available under the Life Science Reagents and Kits agreement, Antibodies and Sera; and the equipment currently available under the Life Science Equipment agreement and Lot 1 Sequencers of HVLE. The working party have agreed the strategy and a supplier engagement event has been held.

LIBRARY

Serials, Periodicals and Associated Services - SUPC

This framework is due to expire in April 23 but is set to be extended by two months, with the new iteration scheduled to commence in June 23.

PROFESSIONAL SERVICES

Debt Recovery Services - LUPC

Work is ongoing on the retender of this agreement. The working party are in the process of finalising the strategy, including options for the lot structure.

TRAVEL

Travel Management Services - SUPC

The framework lead for this framework left SUPC in July 2022 but has been replaced by Linda Thompson, formerly of Lancaster University. Linda will start work on the renewal of this agreement in September. Service levels are still impeded by a lack of trained personnel within the travel sector, with this also extended to other areas such as airlines and hotels. Work continues in an effort to improve the services being provided.



Category Group and Membership Update

Autumn Term Category Group Meetings

**Professional Services Category Group Meeting -
Friday 9th September to be held online**

**NWUPC Ltd Heads of Procurement Category Group Meeting -
Wednesday 21st September. Venue to be confirmed.**

**Office Solutions Category Group Meeting -
Friday 30th September. Venue to be confirmed.**

**Furniture Category Group Meeting -
Friday 7th October. Venue to be confirmed.**

**Domestic Category Group Meeting -
Tuesday 11th October. Venue to be confirmed.**

**Estates Category Group Meeting -
Wednesday 19th October. Venue to be confirmed.**

**Computer Category Group Meeting -
Friday 4th November. Venue to be confirmed.**

**Audio Visual Category Group Meeting -
Wednesday 9th November. Venue to be confirmed.**

**Telecommunications Category Group Meeting -
Friday 18th November. Venue to be confirmed.**

**Laboratory Category Group Meeting -
Wednesday 23rd November. Venue to be confirmed.**

**Travel Category Group Meeting -
Friday 2nd December. Venue to be confirmed.**

Upcoming Online Webinars

LUPC - Legal Webinar Series

How to Address Rising Inflation and Material Costs in Construction Contracts

Tuesday 13th September, 10:00 - 11:00

Online event - [sign up here](#)

LUPC is running a series of Legal Webinars being delivered by law firms on the LUPC Legal Services framework agreement, open to members of HEPCW, LUPC, NEUPC, NWUPC and SUPC. Taking place every two months, the webinars will cover a hot topic across the relevant framework lots; Commercial, Dispute Resolution, Human Resources and One Stop Shop. The first one, delivered by Bevan Brittan, takes place on Tuesday 13th September from 10.00-11.00. With UK inflation hitting a 40-year high and the cost of raw building materials in the UK expected to more than treble in 2022*, many higher education institutions are wondering how it will impact their building and construction plans and how their contracts can protect them against these cost pressures.

Niamh Batterton, Legal Director in Bevan Brittan's Commercial & Infrastructure Team, will cover:

- What practical steps can legal and commercial teams take to mitigate against rising construction costs?
- What considerations should you take into account if you are planning a future project?
- What happens if a contractor requests an increase in the contract price during a current project?
- What elements of your construction contract should you review/amend to deal with inflation and increased costs?

* Building Cost Information Service (BCIS) Materials Cost Index

Free and open to NWUPC member organisations and relevant for staff in procurement, estates, and in-house legal departments. You can sign up for this [free session here](#).

If you have any webinars or training sessions that you would like to promote please contact NWUPC Communications Officer [David McIntyre](#).

Upcoming Online Webinars

HEPA - Supply chain and market movement - The facts, the data and the trends

Tuesday 27th September, 13:30 - 11:00
Online event - [sign up here](#)

This free for NWUPC members webinar comes from AUDE and their business partner Sir Robert McAlpine. Taking place on 27th September at 1:30PM exploring supply chain and market movement.

With a comprehensive overview of the market intelligence and trends construction has been facing recently, and the many other reasons for challenges within the supply chain, apart from Covid-19, Brexit and Ukraine, this sector-wide insight will present the facts, the data and the trends that lie behind price and availability pressures we're all facing in this volatile market.

Free and open to NWUPC member organisations via HEPA. You can sign up for this [free session here](#).

BUFDG - TECH WEEK

Monday 3rd October to 7th October - Sessions from 9.10am to 3.30pm throughout the day - [full agenda here](#)

Online event - [sign up here](#)

Booking is now open for BUFDG's Tech Week which takes place online during the week of 3rd to 7th October 2022. With 4 sessions each day over 5 days this free to sign up for event is where you can join procurement focused sessions ranging from working out your carbon digital footprint to procurement intelligence. Some of the sessions to take place include:

- Using Benchmarking Business Intelligence
- 21st Century Planning in Higher Education
- Value of a Single ERP for Higher Education institutions
- Security and Compliance: A campuswide responsibility
- The Rise of Digital Payment Methods

A full detailed programme for the week can be [found here](#) and you can sign up for this [free session here](#).