

NEUPC

APPLICATION & ENROLMENT FORM

PERSONAL DETAILS

TITLE		SURNAME	
FIRST NAME(S)			
WHAT ARE YOUR PRONOUNS			
GENDER		DATE OF BIRTH	
HOME ADDRESS			
COUNTY		POSTCODE	
EMAIL			
TELEPHONE NO.			

SPONSORSHIP DETAILS

ARE YOU BEING SPONSORED BY YOUR EMPLOYER FOR THE PROGRAMME?	YES/NO
ARE YOU APPLYING FOR AN APPRENTICESHIP?	YES/NO
NAME OF EMPLOYER	
HE CONSORTIA	
PERSON AUTHORISING SPONSORSHIP	
PURCHASE ORDER NO. (IF APPLICABLE)	
INVOICE ADDRESS	
TELEPHONE NO.	
EMAIL	



CURRENT QUALIFICATIONS

ONLY REQUIRED FOR NEW STUDENTS

Include higher and further education e.g. degrees, professional qualifications, NVQ's and Apprenticeships

SUBJECT	AWARDING INSTITUTION	GRADE	ACTUAL OR PREDICTED	YEAR COMPLETED	FULL TIME	COUNTRY OF STUDY

A-LEVELS & GCSES

Or equivalent exams taken on leaving school

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EMPLOYER REFERENCE

ONLY REQUIRED FOR NEW STUDENTS

Please supply any additional information to support your application. This may include reasons for wanting to study your chosen course or why you feel suited to the programme for which you are applying.

LEVEL	DELIVERY MODE	NEUPC MEMBERS PRICE*	OTHER CONSORTIA MEMBERS PRICE*	EXAM FEES PAID TO NEUPC**
MODULE PRICES AVAILABLE ON REQUEST		VAT APPLICABLE	VAT APPLICABLE	VAT APPLICABLE
LEVEL 4 DIPLOMA	BLENDED LEARNING	£2050	£2200	£700
	DISTANCE LEARNING	£1220	£1370	£700

*Excludes CIPS membership fees which are paid direct to CIPS.

**Exams are charged at cost and reflect current prices available on the CIPS website

NB: you must be a CIPS members to undertake CIPS qualifications.

Remote invigilation exams are available at an additional cost of £25 per 12 credit module and £20 per 6 credit module, please contact Rachel for further details

Blended learners are provided with a CIPS Study Guide, and NEUPC resources and tutor support for each module. Distance Learners are provided with the same, but also have the benefit of the CIPS e-learning package

Blended learning also includes a number of taught workshops and webinars at our Leeds offices as below, a full timetable for 2022/23 is available on request. Workshops run from 10am -4pm and include refreshments and lunch. Webinars usually last two hours maximum.

12 credit module - 2 x six-hour workshops + 3 x two-hour webinars

6 credit module - 1 x six-hour workshops + 3 x two-hour webinars

Please note that Exam costs are as published by CIPS and are subject to change

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DATA PROTECTION

NEUPC collects the data on this form to ensure we can process your application and communicate with you regarding your course of study. We may also use this information to pass on to third parties where necessary as part of your programme of study, specifically Leeds City College and CIPS regarding Apprenticeship Programmes and CIPS regarding CIPS programmes. Where you are sponsored or funded by your Employer to undertake a programme of study, NEUPC reserves the right to communicate with your employer on attendance and progress. By completing this form, you are agreeing to these communications by telephone, email, text, post or in person. For further information, please see our privacy policy available at www.neupc.ac.uk

DECLARATION

I CONFIRM THAT THE INFORMATION GIVEN IN THIS FORM IS CORRECT AND COMPLETE

STUDENT SIGNATURE

DATE

FOR ADMIN USE ONLY

ACCEPTANCE

APPLICATION REVIEWED BY

QUALIFICATIONS CHECKED

YES / NO

EXPERIENCED CHECKED

YES / NO

SPONSORSHIP LETTER/PO

YES / NO

LEVEL REQUESTED

LEVEL 4

LEVEL RECOMMENDED

LEVEL 4

ENROLEMENT

STUDENT ENROLLED ON SPREADSHEET

YES / NO

SPONSOR INVOICED

YES / NO

VALUE OF INVOICE

£

APPRENTICE ENROLMENT

ENROLLED WITH LCC

YES / NO

APPRENTICESHIP CONTRACT SIGNED

YES / NO

ENROLLED WITH CIPS

YES / NO