

# NEUPC APPLICATION & ENROLMENT FORM

PERSONAL DETAILS	
TITLE FIRST NAME(S)	SURNAME
WHAT ARE YOUR PRONOU	NS
GENDER	DATE OF BIRTH
	DATE OF BIRTH
HOME ADDRESS	
	DOCTOOR
COUNTY	POSTCODE
EMAIL	
TELEPHONE NO.	
SPONSORSHIP DETAI	ILS
	OUR EMPLOYER FOR THE PROGRAMME? YES/NO
ARE YOU BEING SPONSORED BY Y	OUR EMPLOYER FOR THE PROGRAMME? YES/NO
ARE YOU BEING SPONSORED BY YOU APPLYING FOR AN APPRE	OUR EMPLOYER FOR THE PROGRAMME? YES/NO
ARE YOU BEING SPONSORED BY YOU ARE YOU APPLYING FOR AN APPRENAME OF EMPLOYER	OUR EMPLOYER FOR THE PROGRAMME? YES/NO ENTICESHIP? YES/NO
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## **SUPPORT NEEDS**

DO YOU HAVE ANY REQUIREMENTS FOR ADDITIONAL LEARNING SUPPORT OR ADJUSTMENTS TO ASSIST YOUR STUDIES?	YES/NO
IF YES, PLEASE GIVE DETAILS	
COURSE DETAILS	
SELECT FULL QUALIFICATION OR INDIVIDUAL MODU	ILES
LEVEL 4 - PROCUREMENT APPRENTICESHIP IN PROCUREMENT & SUPPI	LY
PROCUREMENT APPRENTICESHIP	
LEVEL 4 - ADVANCED DIPLOMA IN PROCUREMENT AND SUPPLY	
LEVEL 4 FULL QUALIFICATION	
SCOPE AND INFLUENCE OF PROCUREMENT AND SUPPLY DEFINING BUSINESS NEEDS	
WHOLE LIFE ASSET MANAGEMENT	
PROCUREMENT & SUPPLY IN PRACTICE	
ETHICAL AND RESPONSIBLE SOURCING	
SUPPLIER RELATIONSHIPS	
COMMERCIAL NEGOTIATION  COMMERCIAL CONTRACTING	
COMMERCIAL CONTRACTING	



#### **CURRENT QUALIFICATIONS**

\*ONLY REQUIRED FOR NEW STUDENTS\*
Include higher and further education e.g. degrees, professional qualifications, NVQ's and Apprenticeships

SUBJECT	AWARDING INSTITUTION	GRADE	ACTUAL OR PREDICTED	YEAR COMPLETED	FULL TIME	COUNTRY OF STUDY

### **A-LEVELS & GCSES**

Or equivalent exams taken on leaving school

SUBJECT	AWARDING INSTITUTION	GRADE	ACTUAL OR PREDICTED	YEAR COMPLETED	FULL TIME	COUNTRY OF STUDY





### **EMPLOYMENT HISTORY**

(last 10 years only)

NAME OF EMPLOYER	JOB TITLE	START DATE	END DATE	DESCRIPTIO N

## **EMPLOYER REFERENCE**

\*ONLY REQUIRED FOR NEW STUDENTS\*
References may be requested by NEUPC if needed to support your application

NAME OF REFERENCE	POSITION	ADDRESS	TELEPHONE NO.	EMAIL





# **EMPLOYER REFERENCE**

*ONLY REQUIRED FOR NEW STUDENTS*	
*ONLY REQUIRED FOR NEW STUDENTS*  Please supply any additional information to support your application. This may include reasons for wanting to study your chos course or why you feel suited to the programme for which you are applying.	er
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LEVEL	DELIVERY MODE	NEUPC MEMBERS PRICE*	OTHER CONSORTIA MEMBERS PRICE*	EXAM FEES PAID TO NEUPC**
MODULE PRICES AVAILAB	LE ON REQUEST	VAT APPLICABLE	VAT APPLICABLE	VAT APPLICABLE
LEVEL A DIDLOMA	BLENDED LEARNING	£2050	£2200	£700
LEVEL 4 DIPLOMA	DISTANCE LEARNING	£1220	£1370	£700

NB: you must be a CIPS members to undertake CIPS qualifications.

Remote invigilation exams are available at an additional cost of £25 per 12 credit module and £20 per 6 credit module, please contact Rachel for further details

Blended learners are provided with a CIPS Study Guide, and NEUPC resources and tutor support for each module. Distance Learners are provided with the same, but also have the benefit of the CIPS e-learning package

Blended learning also includes a number of taught workshops and webinars at our Leeds offices as below, a full timetable for 2022/23 is available on request. Workshops run from 10am -4pm and include refreshments and lunch. Webinars usually last two hours maximum.

12 credit module – 2 x six-hour workshops + 3 x two-hour webinars 6 credit module – 1 x six-hour workshops + 3 x two-hour webinars

Please note that Exam costs are as published by CIPS and are subject to change

<sup>\*</sup>Excludes CIPS membership fees which are paid direct to CIPS.

<sup>\*\*</sup>Exams are charged at cost and reflect current prices available on the CIPS website





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#### DATA PROTECTION

NEUPC collects the data on this form to ensure we can process your application and communicate with you regarding your course of study. We may also use this information to pass on to third parties where necessary as part of your programme of study, specifically Leeds City College and CIPS regarding Apprenticeship Programmes and CIPS regarding CIPS programmes. Where you are sponsored or funded by your Employer to undertake a programme of study, NEUPC reserves the right to communicate with your employer on attendance and progress. By completing this form, you are agreeing to these communications by telephone, email, text, post or in person. For further information, please see our privacy policy available at www.neupc.ac.uk

#### **DECLARATION**

APPRENTICESHIP CONTRACT SIGNED

**ENROLLED WITH CIPS** 

I CONFIRM THAT THE INFORMATION GIVEN IN THIS FORM IS CORRECT AND COMPLETE				
STUDENT SIGNATURE	DATE			
FOR ADMIN USE ONLY				
ACCEPTANC	CE			
APPLICATION REVIEWED BY				
QUALIFICATIONS CHECKED	YES / NO			
EXPERIENCED CHECKED	YES / NO			
SPONSORSHIP LETTER/PO	YES / NO			
LEVEL REQUESTED	LEVEL 4			
LEVEL RECOMMENDED	LEVEL 4			
ENROLEMENT CONTROLLED CONT				
STUDENT ENROLLED ON SPREADSHEET	YES / NO			
SPONSOR INVOICED	YES / NO			
VALUE OF INVOICE	£			
APPRENTICE ENROLMENT				
ENROLLED WITH LCC	YES / NO			

YES / NO

YES / NO